



MEETING DATE: 8/21/06  
ITEM NO: 10

## COUNCIL AGENDA REPORT

DATE: AUGUST 17, 2006  
TO: MAYOR AND TOWN COUNCIL  
FROM: DEBRA J. FIGONE, TOWN MANAGER

SUBJECT: A. AMEND CAPITAL IMPROVEMENT PROGRAM BUDGET TO ADVANCE PPW JOB NO. 06-15, KNOWLES DRIVE RAILROAD CROSSING IMPROVEMENT PROJECT FROM THE PLANNED PROJECT TIMELINE OF FISCAL YEAR 2009/10 TO THE CURRENT FISCAL YEAR 2006/07.  
B. AUTHORIZE BUDGET REVENUE ADJUSTMENT OF \$22,700 RECEIVED FROM COMMUNITY DONATIONS TO THE KNOWLES DRIVE RAILROAD CROSSING IMPROVEMENT PROJECT.  
C. AUTHORIZE BUDGET EXPENDITURE ADJUSTMENT OF \$22,700 FOR THE KNOWLES DRIVE RAILROAD CROSSING IMPROVEMENT PROJECT.

### RECOMMENDATION:

1. Amend Capital Improvement Program Budget to advance PPW Job No. 06-15, Knowles Drive Railroad Crossing Improvement Project from the planned project timeline of fiscal year 2009/10 to the current fiscal year 2006/07.
2. Authorize budget revenue adjustment of \$22,700 received from community donations to the Knowles Drive Railroad Crossing Improvement Project.
3. Authorize budget expenditure adjustment of \$22,700 for the Knowles Drive Railroad Improvement Project.

### BACKGROUND:

The Knowles Drive Railroad Crossing Improvement Project is currently approved in the FY 2009/10 Capital Improvement Program to rehabilitate the asphalt roadway abutting the Union Pacific Railroad crossing on Knowles Drive. The process to coordinate this project with the railroad was anticipated to be lengthy, therefore was programmed for FY 2009/10. However,

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Reviewed by: PS Assistant Town Manager OK Town Attorney  
\_\_\_\_ Clerk Administrator SC Finance \_\_\_\_ Community Development

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MAYOR AND TOWN COUNCIL

SUBJECT: KNOWLES DRIVE RAILROAD CROSSING IMPROVEMENT PROJECT

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staff has successfully obtained authorization to repair this site from both Union Pacific and Santa Clara Valley Transportation Agency (VTA), and funding from the nearby Sobrato development project to enable this project to be completed sooner.

DISCUSSION:

Staff discussions with Union Pacific and Santa Clara Valley Transportation Agency (VTA) to improve the Town's three railroad crossings have been cooperative and productive this year. As a result, the railroad crossings on Winchester Boulevard and Wedgewood Drive were repaired by Union Pacific this past spring. The remaining railroad crossing at Knowles Drive is the only railroad crossing in Town that remains in poor condition. VTA is providing the Town an encroachment permit with no fee (it is their right-of-way).

The FY 2009/10 project budget estimated the cost to repair this section of roadway at \$60,000. Staff conducted an informal bid process and received two sealed bids for this project on August 8, 2006. The low bidder was Duran & Venables at \$20,500, whereas the higher bid was near the engineer's estimate. Council approval is necessary to bring the project forward to this fiscal year and to revise the project's revenue and expenditures.

CONCLUSION:

Staff recommends the Capital Improvement Project Budget for FY 2006/07 include the Knowles Drive Railroad Crossing Improvement Project. Funding and expenditures is anticipated to be \$20,500 to complete the project, with remaining balance for materials and staff labor expenses.

ENVIRONMENTAL ASSESSMENT:

This project is defined under CEQA, and no further action is required.

FISCAL IMPACT:

This project will be funded with community donations as follows:

| KNOWLES DRIVE RAILROAD CROSSING IMPROVEMENTS |                   |                       |                      |                      |
|--|-------------------|-----------------------|----------------------|----------------------|
| FY 2006/07 Fiscal Impact                     | Budget<br>Funding | Budget<br>Adjustments | Proposed<br>Contract | Remaining<br>Balance |
| Knowles Dr RR Crossing                       | -                 | 22,700                | 20,500               | 2,200                |
| TOTALS                                       | -                 | 22,700                | 20,500               | 2,200                |
| TOTAL EXPENDITURES BY CATEGORY:              |                   |                       |                      |                      |
| Staff Labor                                  |                   |                       | 1,700                |                      |
| Materials                                    |                   |                       | 500                  |                      |
| Engineering Design                           |                   |                       | -                    |                      |
| Construction                                 |                   |                       | 20,500               |                      |
| TOTALS                                       |                   |                       | 22,700               |                      |